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INSECT/ARTHROPOD IDENTIFICATION FORM

When insects are crushed, broken, or rotting they may not be identifiable. Help insure accurate identification by following proper procedures when submitting specimens. Detailed instructions can be found at www.techletter.com/consulting/samplesubmission.

- DO NOT SUBMIT SPECIMENS TAKEN FROM THE HUMAN BODY. No skin scrapings, hair samples, etc. Such problems must be addressed by a physician. DO NOT SHIP LIVE INSECTS. It is illegal.
- Whenever possible, collect fresh specimens, and collect several specimens and different stages of specimens (such as adult and larva).
- Insects (except butterflies and moths) should be placed in a "leak-proof" screw-top vial or small bottle partially filled with 70% rubbing alcohol. Make sure the top is tight and then tape it closed to prevent leakage. Then place the vial in a sealed plastic sandwich bag. Butterflies or moths should be packed dry in tissue.
- Pack the bagged vial inside a crush-proof box or mailing tube lined with bubble wrap or other cushioning material. Fill out the form below and ship with specimens to address above.
- Unless you have us on retainer, *the cost for the identification is \$35 and must be included with this submission (or prepaid by credit card at 301 884-3020)*. Fee will be refunded if we can't identify the insect.



Fill out the following information and include this form with your specimens for identification. Provide as much detail as you can. Consider including or e-mailing photos of damage, etc.

Location (home, restaurant, etc.): _____ **Optional Code #** _____
Site within location (kitchen, etc.): _____
Item infested (cereal, wood, etc.): _____
Other descriptive information: _____

Submitter's name: _____ **Date:** _____

Company _____

Address: _____

Phone: _____ **E-mail:** _____